



# The OAS Messenger

March 2005

## Fiscal Management and Discipleship Conference

**Saturday April 23, 2005**

**Keynote Address by Archbishop Buechlein on**

*Leading Vibrant Parish Ministry through Financial Challenges*

- ◆ **Parish Internal Control Assessments: What to Expect, How to Prepare**
- ◆ **Legacy for our Mission Campaign: Questions and Answers**
- ◆ **Making Quality Healthcare Affordable**
- ◆ **Hot Topics in Charity Gaming**
- ◆ **Managing the Business Side of Education**
- ◆ **Best Practices for Growing Stewards**
- ◆ **Many, many more....**

***Take advantage of the early registration discount and register before March 31, 2005.***

To register or obtain more information contact Bonnie Vollmer in the Office of Accounting Services at 317.236.1410 or 1.800.382.9836 ext. 1410 or [bvollmer@archindy.org](mailto:bvollmer@archindy.org).

### Changes for St. Francis Xavier Home Missions Grant Distributions

The distribution schedule for the St. Francis Xavier Home Missions Grant has changed. Beginning in 2005, there will be only one allocation in July. Applications for the July 2005 Home Mission Grants are due in the Vicar General Office by Friday, May 27, 2005. Applications may be requested by calling Bonnie Vollmer at 317.236.1410 or 800.382.9836 ext. 1410, or via e-mail to [bvollmer@archindy.org](mailto:bvollmer@archindy.org)

### Office of Accounting Services Website

We invite you to visit the newly updated OAS website at <http://www.archindy.info/newoas> for useful financial information such as:

- 501(c) (3) Group Ruling for Federal Tax Exemption
- Chart of Accounts
- Links to previous OAS Messenger newsletters
- Finance Committee Norms
- PICA Work Programs
- Internal Control Policy
- 2005 Payroll Schedule
- Much, much more...

### Sales Tax Exemption

The sales tax exemption number may not be used to purchase goods and property for personal use. For purchases to qualify for the sales tax exemption, the article(s) purchased must be used for the same purpose as that for which the organization is being exempted. Improper use of the sales tax exemption jeopardizes our not for profit status and the benefits our organization receives. Please ensure employees are utilizing the sales tax exemption for purchases directly related to school, agency or parish business. If you have any questions or concerns please contact Sarah Harmeyer in the Office of Accounting Services at [sharmeyer@archindy.org](mailto:sharmeyer@archindy.org).

### 2005-2006 Budget Guidelines Available

The 2005-2006 Budget Guidelines are now available at <http://www.archindy.info/newoas>. Paper copies will not be distributed. Please contact Sarah Harmeyer at [sharmeyer@archindy.org](mailto:sharmeyer@archindy.org) or 1.800.382.9836 ext. 3376 with any questions.